



# Lab Safety Agreement

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- I know the location of the **Chemical Hygiene Plan (CHP)** and what it contains.  
The CHP is located \_\_\_\_\_.
- I know the location of the **Material Safety Data Sheets (MSDS)** and how they are used.  
MSDSs can be found \_\_\_\_\_.
- I know the location of the nearest **eyewash and safety shower**, and how to operate them.  
The nearest shower is \_\_\_\_\_. The nearest eyewash is \_\_\_\_\_.
- I know the location of the **chemical spill kit**, and how to use the kit contents.  
The spill kit is located \_\_\_\_\_.
- I know the lab's **evacuation procedures** in case of a fire.  
These procedures are located \_\_\_\_\_.
- I know where the closest **fire extinguisher** is located and how to operate it.  
My last fire extinguisher training was \_\_\_\_\_.
- I know where our lab meets in case of an evacuation.  
If a fire breaks out our **assembly point** is \_\_\_\_\_.
- I know this lab's primary and alternate **emergency contact phone numbers** and who to call and when. These emergency numbers are located \_\_\_\_\_.
- I know the **safety equipment** available in this lab and when it should be used (ex. gloves, safety glasses, goggles, lab coats). I always wear safety glasses when \_\_\_\_\_.

I know how to access the **Institute's Safety and Health Manual** on the UTIA Safety Office website, available on-line at <http://safety.ag.utk.edu/> or via internet search on "UTIA Safety."

I know who the safety contact for this lab is.

The **safety contact** for this Laboratory is \_\_\_\_\_

The Institute of Agriculture's Safety Office contact is Susan Fiscor, 974-1153

I \_\_\_\_\_ (lab users name) have read and fully understand the laboratory policies and procedures guidelines and agree to follow them during all laboratory activities.

\_\_\_\_\_  
(Signature) Date: \_\_\_\_\_

Supervisor Authorization: \_\_\_\_\_ Date: \_\_\_\_\_

**Please keep this record in this lab's CHP at all times.**